

SBA LOAN APPLICATION

Company Information

Business Name _____ Established On _____ Tax ID _____

Address _____ City _____ State _____ Zip _____

Principal in Charge _____ Work Phone _____ Work Fax _____

Email _____ Cell Phone _____

Type of business _____

Type of entity (check one): Proprietorship Partnership LLC Corporation—years business incorporated _____

Number of current employees _____ Estimated number of new employees within the next two years as a result of this loan _____

New Project Information

Street address of project _____

City _____ State _____ Zip _____ County _____

What is the square footage of the new building? _____ What is the square footage your company will occupy? * _____

*Please note—we require your company to occupy 51% of an existing building or 60% of a new building.

Escrow closing date _____ Realtor's name _____ Phone _____

How will the property be vested (i.e. individually, husband and wife, partnership, LLC, corporation, trust...)? _____

If there are any tenants that will remain in the building, please provide the following information: Also, please have your realtor provide copies of all existing leases.

Tenant name	Square footage	Lease expiration	Rent amount

Checklist

Please provide the following documents and information

Business information (Borrowing entity & all affiliate entities)

<input type="checkbox"/>	Business financial statements for the last three years
<input type="checkbox"/>	Projections (form attached)
<input type="checkbox"/>	Interim financial statement dated within the last 60 days
<input type="checkbox"/>	Business debt schedule (form attached)
<input type="checkbox"/>	Federal tax returns for the last three years
<input type="checkbox"/>	Other _____

Personal information (for each individual with 20% or greater ownership)

<input type="checkbox"/>	Personal tax returns for the last three years
<input type="checkbox"/>	Personal resumé (form attached)
<input type="checkbox"/>	Personal financial statement (form attached)

Legal entity documents (as applicable)

<input type="checkbox"/>	Sole Proprietorship— Fictitious Business Name Statement (filing and proof of publication with county recorder's stamp)
<input type="checkbox"/>	Corporation—Articles of Incorporation, Corporate Bylaws and Stock Certificates
<input type="checkbox"/>	Partnerships (General, Limited or Limited Liability)— Partnership Agreement (with all exhibits) and State Registration, if any
<input type="checkbox"/>	Limited Liability Company —Articles of Organization Form (LLC-1) and Operating Agreement
<input type="checkbox"/>	Trust—Trust Agreement with all exhibits

Real estate information

<input type="checkbox"/>	Real Estate Purchase Agreement and Escrow Instructions OR Escrow Closing Settlement Sheet and Grant Deed
<input type="checkbox"/>	Construction cost budget and/or equipment bids
<input type="checkbox"/>	Existing environmental studies

References

Bank Name _____ Account Officer _____ Phone _____
 Accountant _____ Firm Name _____ Phone _____
 Attorney _____ Firm Name _____ Phone _____
 Property Insurance _____ Insurance Agent _____ Phone _____

Company Ownership

Name _____ Title _____ % of Ownership _____
 Name _____ Title _____ % of Ownership _____
 Name _____ Title _____ % of Ownership _____
 Name _____ Title _____ % of Ownership _____
 Name _____ Title _____ % of Ownership _____

If a corporation, please indicate who is President and Secretary

Affiliate Businesses

List any other business owned by any principal with 20% or more ownership in operating company.

Business Name _____ Owner _____ % of Ownership _____
 Business Name _____ Owner _____ % of Ownership _____
 Business Name _____ Owner _____ % of Ownership _____
 Business Name _____ Owner _____ % of Ownership _____

Existing Business Locations

Business Address _____ Own Lease Replaced by new facility? Yes No
 _____ Square Feet _____ Mortgage/Lease payment \$ _____ Lease expiration _____
 Business Address _____ Own Lease Replaced by new facility? Yes No
 _____ Square Feet _____ Mortgage/Lease payment \$ _____ Lease expiration _____
 Business Address _____ Own Lease Replaced by new facility? Yes No
 _____ Square Feet _____ Mortgage/Lease payment \$ _____ Lease expiration _____
 Business Address _____ Own Lease Replaced by new facility? Yes No
 _____ Square Feet _____ Mortgage/Lease payment \$ _____ Lease expiration _____

Total Project Costs

Enter Dollar Amounts		Enter Dollar Amounts	
Real estate (land and building)	\$ _____	Acquisition of existing business.....	\$ _____
New construction/expansion/repair	\$ _____	Payoff SBA loan	\$ _____
Acquisition and/or repair of machinery and equipment	\$ _____	Payoff bank loan (non SBA associated)	\$ _____
Inventory purchase	\$ _____	Other debt payment (non SBA associated).....	\$ _____
Working capital (including loan fees)	\$ _____	TOTAL PROJECT	\$ _____

Personal Resumé Form To be completed by each principal involved in the loan. Please make copies as needed for each individual.

Name FIRST _____ MIDDLE _____ LAST _____ SSN #: _____

Former Name FIRST _____ MIDDLE _____ LAST _____ WHEN USED _____

Date of Birth _____ Place of Birth _____

Residence Telephone (_____) _____ Business Telephone (_____) _____

Residence Address STREET _____ CITY _____ STATE _____ ZIP _____ FROM _____ TO _____

Previous Address STREET _____ CITY _____ STATE _____ ZIP _____ FROM _____ TO _____

Are you employed by the U.S. Government? _____ Agency/Position _____

Spouse Name _____ SSN # _____ Date of Birth _____ Place of Birth _____

Personal information

Are you a U.S. Citizen? (If no, please provide a copy of your Alien Registration or Visa Card). Yes No

Is your spouse a U.S. citizen? (If no, please provide a copy of their Alien Registration or Visa Card). Yes No

Are you presently under indictment, on parole or probation? (If yes, furnish details in separate exhibit. List name(s) under which held, if applicable.) Yes No

Have you ever been charged with or arrested for any criminal offense other than a minor motor vehicle violation? (If yes, furnish details in separate exhibit. List name(s) under which held, if applicable.) Yes No

Have you ever been convicted of any criminal offense other than a minor motor vehicle violation? (If yes, furnish details in separate exhibit. List name(s) under which held, if applicable.) Yes No

Indicate gender (optional) Male Female

With which race you more closely identify? Choose only one (optional):

- African American Native American (other than Eskimo or Aleut) Eskimo or Aleut
- Asian or Pacific Islander White Hispanic
- Other _____

Education (college or technical training)

Name and Location	Dates Attended	Major	Degree or Certificate
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Military Service background

Branch _____ From _____ To _____

Honorable Discharge? Yes No Vietnam Veteran? Yes No

Work Experience List chronologically, beginning with present employment. Attach separate exhibit if necessary

Company name/location _____

From _____ To _____ Title _____

Duties _____

Company name/location _____

From _____ To _____ Title _____

Duties _____

Company name/location _____

From _____ To _____ Title _____

Duties _____

Credit Report Authorization

I declare that the information provided in this application is true and correct. I hereby authorize the release of any and all credit report and other information required in the processing of my loan application and as required in the servicing and/or during the term of my loan. I further authorize AVANA Capital, its affiliates and its successor to release such information to any entity as required in the processing of my loan application.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided herewithin or at a later date is valid and correct to the best of my/our knowledge.

Signature of applicant _____ Date _____

Signature of spouse _____ Date _____